

Cell cleaning – Main Church

As Maria is now cleaning the Church on a weekly basis, what we did before is being done.

I suggest the following to do.

Sweep stairs going to underground. (Not necessary while building work on)

Clean windows in vestibule area and tidy pigeonholes.

Sweep outside steps.

Clean glass in library area.

Tidy notice boards and remove any past events.

High dust the organ ledges and clean glass and mirror.

Move chairs and vacuum carpet in middle. (Maria comes on a Friday so what she sees done she will not need to do again)

Vacuum chairs.

Wash the wall light shades.

Check cupboards in resource room and tidy, including vase cupboard and wash any dirty vases.

Tidy red room, clean shelves and vacuum chairs.

Some of these jobs never get done, including inside windows, (a delicate job)

Cell Cleaning – Church Hall

Maria Channon, who cleans the hall once a week, has a job description that **does not** cover the following.

- “Meeting Room’ -ie the classroom under the upstairs classrooms.
- Junior Church Classrooms upstairs.
- Crèche
- Stairs up to classrooms

So please dust, vacuum clean, mop as appropriate.

Also;

- provided care is taken and the person(s) involved are safe on ladders the walls and windows can be cleaned when necessary.
- Look up in corridors rooms etc to see if cobwebs need removing!